

## Addressing Climate Change and Health to Enhance Regional Health Security in CAREC

7-9 April 2025 | Bishkek, Kyrgyz Republic



### INFORMATION NOTE (for Country Delegates)

*This Information Note describes the various arrangements made for Meeting participants. If you have questions on matters not mentioned in this Note, please contact the Secretariat by email to Jem Gorospe ([jemgorospe@gmail.com](mailto:jemgorospe@gmail.com))*

#### 1. Date and Venue:

- The **6th Meeting of the Central Asia Regional Economic Cooperation (CAREC) Working Group on Health** will be held on **7 and 9 April 2025** in **Shayr A Meeting Room** located at **Lobby level of the Hyatt Regency Bishkek Hotel, Kyrgyz Republic**. Meeting starts at 9:00 a.m.
- The meeting will be jointly conducted with the CAREC Working Group on Climate Change on the second day, **8 April, in Shayr A and B Meeting Room** at Lobby level. Meeting starts at 9:30 a.m.
- All participants are invited to the Lunch Receptions on 7-9 April at the Crostini Restaurant at Lobby level.

#### **Hotel Address:**

Hyatt Regency Bishkek  
191 Abdrahmanov Street  
Bishkek 720011  
Kyrgyz Republic  
Phone: +996 312 66 12 34  
Fax: +996 312 66 57 44  
E-mail: [bishkek.regency@hyatt.com](mailto:bishkek.regency@hyatt.com)  
Website: [bishkek.regency.hyatt.com](http://bishkek.regency.hyatt.com)

Distance from Manas International Airport to Hyatt Regency Bishkek is approximately 30km or about 45-minutes by car/taxi via Manas airport road.

#### 2. Hotel Accommodations

- Accommodations for all ADB-funded delegates have been arranged at **Hyatt Regency Bishkek Hotel** including breakfast and wifi for single occupancy.
- All incidental expenses incurred (e.g., international telephone calls, drinks and snacks from the minibar, business center, additional breakfast, change to double occupancy, etc.), including cases of extension of stay beyond the meeting dates will be charged to the personal accounts of delegates upon check-out.

#### 3. Roundtrip Flights and Entry Visas

- Travel routes are determined based on ADB's airfare benchmark and will be arranged by ADB/CAREC Secretariat.

#### 4. Airport Reception and Transfers

##### ***Arrival and Entry Visas***

- Traveler's passport must be valid for at least six months. For those needing visas, delegates must secure visa well in advance. A list of eligible countries for the Kyrgyz Republic evisa are [available here](#).
- Roundtrip airport transfers will be arranged.
  - After baggage claim and customs clearance, please proceed to the exit where the transport coordinator will be holding a sign showing your name.

##### ***Departure***

- Kindly be at the hotel concierge for airport transfers at least 3 hours before your scheduled flight.

#### 5. Meeting Kits and IDs

- Documents and conference materials will be sent in advance by email.
- All participants are requested to:
  - sign in at the meeting room registration desk
  - wear ID badges provided

#### 6. Meeting Arrangements

##### **Hybrid: Onsite and Virtual**

The meeting will generally be held onsite. For participants who will not be able to join the meetings onsite, ADB will send zoom link to registered participants. Please indicate in the registration form to be submitted to ADB if you will be joining virtually. Interpretation to Russian/English language will also be provided thru Zoom.

#### 7. Language

The meetings will be conducted in English language and translated to Russian.

#### 8. Dress Code

Formal or business casual attire is advised for the meetings.

#### 9. Travel Allowances

- **ADB will provide daily subsistence allowance and lumpsum miscellaneous travel expenses (MTE) to cover the 3-day event for the nominated CAREC officials attending the event. Visa fee is covered by the MTE.**
- **Please submit original copy in-bound used boarding passes and official receipt for airline ticket (if any) upon registration on 7 April 2025. Please look for Ms. Madeline Dizon at the registration desk.**
- Payment of travel allowance will be made on **Tuesday, 8 April preferably at 5:00-5:30 pm.**

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## 10. Meals

ADB will provide lunch and snacks with coffee from 7–9 April 2025. A welcome dinner will be hosted by ADB **on 7 April 2025**, venue to be confirmed. Please advise in advance if you have any dietary requirements (vegetarian, halal etc.).

### Other information:

## 11. Hotel Reservations

- Hotel reservations will be from 6 April (with check-in time at 1500) until 10 April (with check-out time at 1200). *Kindly note that due to high occupancy at the hotel, complimentary early check in or late check-outs would be based upon availability on the day itself.*
- Guests who have evening flights may wish to leave their luggage at the hotel concierge for safekeeping upon check out.

## 12. Changes in Flight

- Please inform of any last minute changes in your flight details other than those issued by the ADB/CAREC Secretariat, or whether you do not wish to avail of arranged transfers.

## 13. Currency, Credit Card and Foreign Exchange

- The Kyrgyz Republic's currency is called som (KGS). The exchange rate is approximately KGS86.4 per US\$1 (as of 25 March 2025). Credit cards are accepted in most hotels, restaurants and main shops around Bishkek. A foreign exchange booth named "Demir Bank" is available at the hotel lobby near the reception and is open until 09:30 pm. Another option is in the nearest shopping center (TSUM) which is located in 5-10 minutes walking distance and 5 minutes by car. Automated teller machines - "Demir bank" and "Bakai bank"- are available at the hotel to withdraw local currency.

## 14. Time Zone/Weather

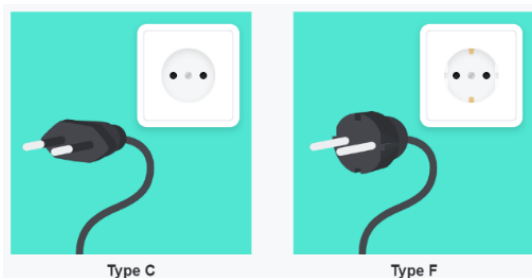


[Weather Forecast in Bishkek \(Week of 7 April\)](#)

- The Kyrgyz Republic Standard Time Zone is UTC +6 hours. In April, Bishkek typically experiences **moderate temperatures and high rainfall**. Daytime temperatures generally peak at 17°C, but after sunset, they often decrease to around 5°C. Bishkek in April usually receives high rainfall, averaging around 157 mm for the month.

## 15. Plugs Types

- There are two associated plug types, types C and F. Plug type C is the plug which has two round pins and plug type F is the plug which has two round pins with two earth clips on the side. The Kyrgyz Republic operates on a 220V supply voltage and 50Hz.



## 16. CAREC Health Meeting Secretariat

For assistance on all matters concerning the Conference, please inquire from the Secretariat:

For guidance on technical content, event's objectives, sessions and presentations

- Ms. Kirthi Ramesh  
Social Sector Specialist, Human and Social Development Sector Office, ADB  
([kramesh@adb.org](mailto:kramesh@adb.org))
- Ms. Rose Azcuna  
Monitoring and Evaluation Specialist (Consultant), ADB  
([rosebelle\\_92@yahoo.com](mailto:rosebelle_92@yahoo.com))

For confirmations, hotel bookings, airport transfer and background materials

- Ms. Jem Gorospe  
TA Coordinator (Consultant), ADB  
([jemgorospe@gmail.com](mailto:jemgorospe@gmail.com))
- Copied to: Ms. Madeline Dizon Associate Project Officer, Human and Social Development Sector Office. ADB  
([mdizon@adb.org](mailto:mdizon@adb.org))